



**Phoebe A. Hearst Fine Arts Magnet School**

4640 S. Lamon Ave. •Chicago, Illinois 60638 •TELEPHONE: 773/535-2376•FAX: 773/535-2341

Teresa Chrobak-Prince  
Principal

Vacant  
Assistant Principal

Mrs. Teresa Chrobak-Prince  
Principal

Vacant  
Assistant Principal

**Local School Council Meeting**

**ANNUAL ORGANIZATIONAL MEETING NOTICE AND AGENDA**

**Hearst Elementary School Local School Council  
4640 S. Lamon Ave. Chicago, IL 60638  
Annual Organizational Meeting for 2021-22 School Year  
Google Meet Tuesday, September 15, 2021 3:45 pm LIBRARY**

Local School Council

Mildred Stokes- Chair  
Parent Representative

Theresa Monroe-Vice Chair  
Non-Teaching  
Representative

Susan O'Neill, Secretary  
Teacher Representative

Elaine Gray-FOIA/OMA  
Officer  
Teacher Representative

Lizette Chacon  
Parent Representative

Vacant  
Parent Representative

Vacant  
Parent Representative

Vacant  
Parent Representative

Vacant  
Parent Representative

Valerie Fulbright  
Community Representative

Mary Osbourn  
Community Representative

- |     |  |                              |
|-----|--|------------------------------|
| 1.  | Call Meeting to Order  | Principal/Former Chairperson |
| 2.  | Roll Call / Establish Quorum   | Principal/Former Chairperson |
| 3.  | Selection of Temporary Chairperson<br><b>(May be any member)</b>   | Principal/Former Chairperson |
|     | <b>Note: At this point, the Temporary Chairperson presides at meeting until selection of the permanent Chairperson</b> |                              |
| 4.  | Selection of Temporary Secretary   | Temporary Chairperson        |
| 5.  | Approval of Agenda   | Temporary Chairperson        |
| 6.  | Nominations and Selection of Chairperson   | Temporary Chairperson        |
|     | <b>Note: At this point, the newly-elected Chairperson presides at meeting and assumes his/her new duties.</b>          |                              |
| 7.  | Nominations and Selection of the Secretary   | Newly Elected Chairperson    |
|     | <b>Note: At this point, the newly-elected Secretary assumes responsibility for taking the minutes of the meeting.</b>  |                              |
| 8   | Nominations and Selection of the Vice-Chair<br><b>[Optional]</b>   | Newly Elected Chairperson    |
| 9.  | Nominations and Selection of FOIA/OMA<br>Officer(s) <b>(Only if Office is Vacant)</b>                                  | Newly Elected Chairperson    |
| 10. | Set Regular Meetings Schedule for School Year  | Newly Elected Chairperson    |
| 11. | Adopt / Re-adopt Bylaws or Establish<br>Bylaws Committee <b>[Optional]</b>   | Newly Elected Chairperson    |
| 12. | Adopt / Re-adopt Rules of Order for LSC Meetings<br><b>[Optional]</b>  | Newly Elected Chairperson    |
| 13. | Announce Date of First Regular Meeting   | Newly Elected Chairperson    |
| 14. | Public Participation   |                              |
| 15. | Adjournment  | Newly Elected Chairperson    |

